



ArendsRus Country Lodge, George, Geelhoutboom 217, Koesterbos Road, 6537

Cell: 071 442 8362

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www.arendsrus.co.za

Special Functions at ArendsRus



“Panoramic scenery, botanical wonder and old school charm, it all comes together at ArendsRus. Luxury accommodation and a scenic wedding venue. ArendsRus is indeed one of those very rare gems that surprise and astonish.”

Information packages 2018

Dear prospective client,

Thank you for considering ArendsRus Country Lodge to host your special occasion. We want to give you an unforgettable experience so that your event will be filled with lasting memories.

Our expert function planner will work with you to make sure that all the arrangements are done in accordance to your wishes. Your experience at ArendsRus will exceed expectation and our team is very committed to ensure that your special occasion will be perfect. Our delectable cuisine and first-class service will ensure that your guests enjoy all the elegance and festive flare ArendsRus has to offer.

Our function packages at ArendsRus are designed to give you a variety of options, enabling you to choose a package that will suit your needs best. This focus on flexibility puts you in control, so feel free to change any of our packages as you deem necessary, and our function planner will be happy to give you a personalised quotation. Please find our packages on the following page.

You are welcome to come view our facilities so that you can picture your special occasion. Please contact us for a personalised site inspection and explore the options available that will suite your specific needs.

We are looking forward to hosting your event at ArendsRus Country lodge.

Kind Regards

ArendsRus Management & Team

Cell: 071 442 8362/060 962 6869

E-mail: info@arendsrus.co.za

Silver package

Please Note : All prices are inclusive of VAT

Venue hire R3 000 then

Between 20-39 guests

- Morning function until 17:00: R84 per person + R500 repayable breakage deposit.
- Evening function: R150 per person + R500 repayable breakage deposit.

Between 40-59 guests

- Morning function until 17:00: R72 per person + R500 repayable breakage deposit.
- Evening function: R138 per person + R500 repayable breakage deposit.

Between 60-80 guests

- Morning function until 17:00: R60 per person + R500 repayable breakage deposit.
- Evening function: R 115 per person + R500 repayable breakage deposit.

This package includes:

- Use of the ArendsRus Barn Yard for your function.
- Tables
- Chairs
- Waiters
- Coffee/tea tables
- Laying of tables and clearing afterwards.
- Beautiful garden for photos.
- Secure parking
- Crockery
 - Dinner plates
 - Side plates
 - Cups and saucers
- Cutlery
 - Knives
 - Forks
 - Spoons
- Glassware
 - Wine glasses
 - Cold drink glasses
 - Champagne glasses
- White serviettes
- Cash bar facility
- Guests staying over for the function will be given reduced rates. For further enquiries please contact us directly.
- Generator in the event of a power failure.

Gold package

Please Note : All prices are inclusive of VAT

Venue hire R3 000 then

Between 20-29 guests

- Morning function until 17:00: R294 per person + R500 repayable breakage deposit.
- Evening function: R305 per person + R500 repayable breakage deposit.

Between 30-39 guests

- Morning function until 17:00: R228 per person + R500 repayable breakage deposit.
- Evening function: R310 per person + R500 repayable breakage deposit.

Between 40-59 guests

- Morning function until 17:00: R185 per person + R500 repayable breakage deposit.
- Evening function: R258 per person + R500 repayable breakage deposit.

Between 60-69 guests

- Morning function until 17:00: R161 per person + R500 repayable breakage deposit.
- Evening function: R221 per person + R500 repayable breakage deposit.

Between 70-80 guests

- Morning function until 17:00: R155 per person + R500 repayable breakage deposit.
- Evening function: R210 per person + R500 repayable breakage deposit.

This package includes

- Use of the ArendsRus Barn Yard for your function.
- Tables
- Chairs
- Waiters
- Coffee/tea tables
- Laying of tables and clearing afterwards.
- Beautiful garden for photos.
- Secure parking
- Crockery
 - Dinner plates
 - Side plates
 - Cups and saucers
- Cutlery
 - Knives
 - Forks
 - Spoons
- Glassware
 - Wine glasses

- Cold drink glasses
 - Champagne glasses
- White serviettes
- Cash bar facility
- Guests staying over for the function will be given reduced rates. For further enquiries please contact us directly.
- Generator in the event of a power failure.

Also includes the following:

- Overlays, Chair covers, White table cloths, Draping (half)
- Barman
- Juice, Sparkling wine or grape juice

Platinum package

Please Note : All prices are inclusive of VAT

Venue hire R3 000 then

Between 20-29 guests

- Morning function until 17:00: R660 per person + R500 repayable breakage deposit.
- Evening function: R730 per person + R500 repayable breakage deposit.

Between 30-39 guests

- Morning function until 17:00: R480 per person + R500 repayable breakage deposit.
- Evening function: R550 per person + R500 repayable breakage deposit.

Between 40-59 guests

- Morning function until 17:00: R375 per person + R500 repayable breakage deposit.
- Evening function: R435 per person + R500 repayable breakage deposit.

Between 60-69 guests

- Morning function until 17:00: R285 per person + R500 repayable breakage deposit.
- Evening function: R340 per person + R500 repayable breakage deposit.

Between 70-80 guests

- Morning function until 17:00: R255 per person + R500 repayable breakage deposit.
- Evening function: R305 per person + R500 repayable breakage deposit.

This package includes

- Tables, Chairs
- Coffee/tea table
- Waiters
- Laying of tables and clearing afterwards.
- Beautiful garden for photos.
- Secure parking
- Crockery
 - Dinner plates, side plates, cups and saucers
- Cutlery
 - Knives, forks, spoons
- Glassware
 - Wine glasses, cold drink glasses, champagne glasses
- White serviettes
- Cash bar facility
- Guests staying over for the function will be given reduced rates. For further enquiries please contact us directly.
- Generator in the event of a power failure.
- Overlays, Chair covers, White table cloths

- Barman
- Juice, Sparkling wine or grape juice
- Exclusive use of the restaurant and barnyard.

Also includes the following:

- Exclusive use of all our facilities at ArendsRus for the full day of the function, which includes:
 - Barnyard: 8h00-24h00
 - Restaurant 8h00-24h00
 - Lodge: 8h00-11h00 the next morning (Max 16 people, depending on availability).
 - Gardens
- Breakfast the morning after the celebration for all the guests staying over in the lodge.

Additional information

Please note: These Function packages are for our Barn Yard for 40 Guests or More. Smaller Functions are for the restaurant and the quotes are done individually.

All the necessary information is in this booklet, if you need more, feel free to contact us and make an appointment with our function planner.

Catering

- We will be happy to provide you with a range of menus to choose from.
 - Normal prices range from R180-R280 per person (depending on your choice of menu).
 - Menu prices are subjected to change in the event of price increases but our caterer will contact you in such an instance.
- No outside chefs or food will be allowed.
- Once the final number of guests has been confirmed this will be the amount billed for, unless attendance is greater.

Bar facility

- We are a fully licensed establishment.
- A bar limit can be arranged as per your request.
- We regret, no drinks will be allowed to be brought onto the premises. There will be an R1000 fee charged if additional alcohol is found brought into the venue or consumed anywhere on our premises.
 - A R30 corkage will be charged per drink if arranged with the coordinator beforehand.

Set up and overtime

- All the décor can be set up from 8am on the day of the function.
- An overtime rate of R500 per half hour or part thereof will be charged from 00h00 and will be added to your account.

Guest accommodation

Five en-suite twin rooms, one honeymoon en-suite room and one self-catering unit offer stylish accommodation to any guests attending the function. Tea/coffee stations, in-room telephones, heating, ceiling fans, 800 thread count Egyptian cotton sheets for ultimate luxury and bathroom gift packs will ensure the comfort of our guests. We will offer a 10% discount on the accommodation for any guests attending your function, if they book directly with us. Depending on availability.

Bookings and payments

- Bookings are secured by a R3000 payment.
- 50% of the function quote is payable 30 days prior to the function.
- The balance is payable 14 days prior to the function.
- The final number of guests should be confirmed 14 days prior to the function.
- The bar account as well as any other charges for possible overtime costs may be settled on the day of the function.
- If there are no deductions, the R1000 refundable breakage deposit will be returned within one week from the function date via EFT Payment.

Please note the following

- All rates are subjected to change without prior notice.
- Draping, fairy light, linen are set up and cleared by ArendsRus staff only, unless organized and agreed upon beforehand.
- In accordance with South African's legislation, smoking will not be permitted in any of the building or accommodation suites. Smoking will only be allowed in open areas.
- No leftover food may be removed from the premises due to Health and Safety regulations.
- No permanent changes are allowed, that includes nails or hooks in the wall, roof or frame.
- No candles will be allowed to be put directly on the linen. Candleholders must be wide enough to prevent wax damage to the linen.
- The bar area and the serving area may not be moved, changed or be used for any other reason except that of what it was intended for.
- **The client must communicate and confirm all changes and cancellation in writing.**

All your extra event needs

- Photographer
 - Suzette Coetzer 072 539 2068 or suzettecoetser@gmail.com
 - Ancois/Gerdard 0844791206/0823724950 or Crazy.pix@hotmail.com
- DJ
 - Esther Taylor 071 871 3034 or et@hilbert.co.za
 - Johann 083 301 0463 or johann@inconcert.co.za
- Flowers
 - Stephnie 083 459 8664 or faniecoetsee2009@gmail.com
- Décor
 - Elite Hire 044 874 3078 or 083262 4994

Please Note: Any items rented or bought which is not included in our packages are for the clients account and must be collected, delivered, and taken back by the client. Should ArendsRus need to provide this service a R 500 transport fee will be added to the clients account per collection or delivery. Also, if ArendsRus must make any payments to any company for rented/hired items a 10% admin fee will be charged on top of hired/rented items invoice that has to be paid by ArendsRus.

Please complete to confirm your event

Name of person organising function : _____
Contact numbers : _____
Email address : _____
ID/Passport number : _____
Function/Event date : ____/____/_____

Banking details as follow:

Bank: ABSA, Branch code: 632005

Name: J Joubert T/A ArendsRus Country Lodge

Type of Account: Savings, Account No: 92 8971 1497

Your booking will be confirmed on receipt of payment. If you make a direct payment into our account, kindly email us a copy of the deposit slip with your name and date of the event as the reference to info@arendsrus.co.za.

Signature: _____ Date signed: _____

Terms and conditions

● Damages and losses

- The client is responsible for damage caused to any property at ArendsRus, as well as damage incurred to hired goods during the function.
- Whilst every precaution will be taken to secure the safeguarding of your belongings, ArendsRus will not be held liable for any loss or damage to any property whatsoever.

● Cancellation

- Once the R3000 booking payment has been made it becomes non-refundable under any circumstances.
- In the case of cancellation or changing of dates after the full amount has been paid, a refund will be made after ArendsRus has deducted all the payment already made to any companies supplying goods and food items, as well as our own administration fees.
- In the event of non-payment of the venue hire fees within the specified time, ArendsRus is entitled to cancel a provisional booking without any notice to the client.