



ArendsRus Country Lodge, George, Geelhoutboom 217, Koesterbos Road, 6537

Cell: 071 442 8362      [Info@arendsrus.co.za](mailto:Info@arendsrus.co.za)      [www.arendsrus.co.za](http://www.arendsrus.co.za)

## Special Functions At ArendsRus



“Panoramic scenery, botanical wonder and old school charm, it all comes together at ArendsRus. Luxury accommodation, a scenic wedding venue and a divine restaurant, ArendsRus is indeed one of those very rare gems that surprise and astonish.”

# Information packages 2016

*Dear prospective client,*

Thank you for considering ArendsRus Country Lodge to host your special occasion. We want to give you an unforgettable experience so that your event will be filled with lasting memories.

Our expert function planner will work with you to make sure that all the arrangements are done in accordance to your wishes. Your experience at ArendsRus will exceed expectation and our team is very committed to ensure that your special occasion will be perfect. Our delectable cuisine and first class service will ensure that your guests enjoy all the elegance and festive flare ArendsRus has to offer.

Our function packages at ArendsRus are designed to give you a variety of options, enabling you to choose a package that will suit your needs best. This focus on flexibility puts you in control, so feel free to change any of our packages as you deem necessary, and our function planner will be happy to give you a personalised quotation. Please find our packages on the following page.

You are welcome to come view our facilities so that you can picture your special occasion. Please contact Alet for a personalised site inspection and explore the options available that will suite your specific needs.

We are looking forward to hosting your event at ArendsRus Country lodge.

Kind Regards

Alet Malan

ArendsRus Restaurant Manager and Function coordinator

Cell: 071 442 8362

E-mail: [info@arendsrus.co.za](mailto:info@arendsrus.co.za)

## Silver package

Please Note : All prices are inclusive of VAT

Between 20-39 guests

- Morning function until 17:00: R84 per person + R500 repayable breakage deposit.
- Evening function: R150 per person + R500 repayable breakage deposit.

Between 40-59 guests

- Morning function until 17:00: R72 per person + R500 repayable breakage deposit.
- Evening function: R138 per person + R500 repayable breakage deposit.

Between 60-80 guests

- Morning function until 17:00: R60 per person + R500 repayable breakage deposit.
- Evening function: R 115 per person + R500 repayable breakage deposit.

This package includes:

- Client can decide between the BarnYard or restaurant for their function.
- Tables
- Chairs
- Waiters
- Coffee/tea tables
- Laying of tables and clearing afterwards.
- Beautiful garden for photos.
- Secure parking
- Crockery
  - Dinner plates
  - Side plates
  - Cups and saucers
- Cutlery
  - Knives
  - Forks
  - Spoons
- Glassware
  - Wine glasses
  - Cold drink glasses
  - Champagne glasses
- White serviettes
- Cash bar facility
- Guests staying over for the function will be given reduced rates. For further enquiries please contact us directly.
- Generator in the event of a power failure.

# Gold package

## Between 20-29 guests

- Morning function until 17:00: R294 per person + R500 repayable breakage deposit.
- Evening function: R305 per person + R500 repayable breakage deposit.

## Between 30-39 guests

- Morning function until 17:00: R228 per person + R500 repayable breakage deposit.
- Evening function: R310 per person + R500 repayable breakage deposit.

## Between 40-59 guests

- Morning function until 17:00: R185 per person + R500 repayable breakage deposit.
- Evening function: R258 per person + R500 repayable breakage deposit.

## Between 60-69 guests

- Morning function until 17:00: R161 per person + R500 repayable breakage deposit.
- Evening function: R221 per person + R500 repayable breakage deposit.

## Between 70-80 guests

- Morning function until 17:00: R155 per person + R500 repayable breakage deposit.
- Evening function: R210 per person + R500 repayable breakage deposit.

## This package includes

- Client can decide between BarnYard or restaurant for their function.
- Tables
- Chairs
- Waiters
- Coffee/tea tables
- Laying of tables and clearing afterwards.
- Beautiful garden for photos.
- Secure parking
- Crockery
  - Dinner plates
  - Side plates
  - Cups and saucers
- Cutlery
  - Knives
  - Forks
  - Spoons
- Glassware
  - Wine glasses
  - Cold drink glasses
  - Champagne glasses
- White serviettes

- Cash bar facility
- Guests staying over for the function will be given reduced rates. For further enquiries please contact us directly.
- Generator in the event of a power failure.

Also includes the following:

- Overlays, Chair covers, White table cloths, Draping (half)
- Barman
- Juice, Sparkling wine or grape juice

# Platinum package

Please Note : All prices are inclusive of VAT

Between 20-29 guests

- Morning function until 17:00: R305 per person + R500 repayable breakage deposit.
- Evening function: R375 per person + R500 repayable breakage deposit.

Between 30-39 guests

- Morning function until 17:00: R240 per person + R500 repayable breakage deposit.
- Evening function: R320 per person + R500 repayable breakage deposit.

Between 40-59 guests

- Morning function until 17:00: R197 per person + R500 repayable breakage deposit.
- Evening function: R270 per person + R500 repayable breakage deposit.

Between 60-69 guests

- Morning function until 17:00: R173 per person + R500 repayable breakage deposit.
- Evening function: R233 per person + R500 repayable breakage deposit.

Between 70-80 guests

- Morning function until 17:00: R160 per person + R500 repayable breakage deposit.
- Evening function: R215 per person + R500 repayable breakage deposit.

This package includes

- Tables, Chairs
- Coffee/tea table
- Waiters
- Laying of tables and clearing afterwards.
- Beautiful garden for photos.
- Secure parking
- Crockery
  - Dinner plates
  - Side plates
  - Cups and saucers
- Cutlery
  - Knives
  - Forks
  - Spoons
- Glassware
  - Wine glasses
  - Cold drink glasses
  - Champagne glasses
- White serviettes
- Cash bar facility

- Guests staying over for the function will be given reduced rates. For further enquiries please contact us directly.
- Generator in the event of a power failure.
- Overlays, Chair covers, White table cloths, Draping (half)
- Barman
- Juice, Sparkling wine or grape juice

Also includes the following:

- Exclusive use of the restaurant and barnyard.

# ArendsRus package

Please Note : All prices are inclusive of VAT

Between 20-29 guests

- Morning function until 17:00: R660 per person + R500 repayable breakage deposit.
- Evening function: R730 per person + R500 repayable breakage deposit.

Between 30-39 guests

- Morning function until 17:00: R480 per person + R500 repayable breakage deposit.
- Evening function: R550 per person + R500 repayable breakage deposit.

Between 40-59 guests

- Morning function until 17:00: R375 per person + R500 repayable breakage deposit.
- Evening function: R435 per person + R500 repayable breakage deposit.

Between 60-69 guests

- Morning function until 17:00: R285 per person + R500 repayable breakage deposit.
- Evening function: R340 per person + R500 repayable breakage deposit.

Between 70-80 guests

- Morning function until 17:00: R255 per person + R500 repayable breakage deposit.
- Evening function: R305 per person + R500 repayable breakage deposit.

This package includes

- Tables, Chairs
- Coffee/tea table
- Waiters
- Laying of tables and clearing afterwards.
- Beautiful garden for photos.
- Secure parking
- Crockery
  - Dinner plates, side plates, cups and saucers
- Cutlery
  - Knives, forks, spoons
- Glassware
  - Wine glasses, cold drink glasses, champagne glasses
- White serviettes
- Cash bar facility
- Guests staying over for the function will be given reduced rates. For further enquiries please contact us directly.
- Generator in the event of a power failure.
- Overlays, Chair covers, White table cloths, Draping (half)
- Barman



- Juice, Sparkling wine or grape juice
- Exclusive use of the restaurant and barnyard.

Also includes the following:

- Exclusive use of all our facilities at ArendsRus for the full day of the wedding, which includes:
  - Restaurant: 8h00-24h00
  - Barnyard: 8h00-24h00
  - Lodge: 8h00-11h00 the next morning (Max 12 people, depending on availability).
  - Gardens
- Breakfast the morning after the celebration for all the guests staying over in the lodge.

## Additional information

All the necessary information is in this booklet, if you need more, feel free to contact us and make an appointment with our function planner.

### Catering

- We will be happy to provide you with a range of menus to choose from.
  - Normal prices range from R160-R260 per person (depending on your choice of menu).
  - Menu prices are subjected to change in the event of price increases but our caterer will contact you in such an instance.
- No outside chefs or food will be allowed.
- Once the final number of guests has been confirmed this will be the amount billed for unless attendance is greater.

### Bar facility

- We are a fully licensed establishment.
- A bar limit can be arranged as per your request.
- We regret, no drinks will be allowed to be brought onto the premises. There will be an R1000 fee charged if additional alcohol is found brought into the venue or consumed anywhere on our premises.
  - A R30 corkage will be charged per drink if arranged with the coordinator beforehand.

### Set up and overtime

- All the décor can be set up from 8am on the day of the function.
- An overtime rate of R500 per half hour or part thereof will be charged from 00h00 and will be added to your account.

### Guest accommodation

Five en-suite twin rooms and one honeymoon en-suite room offer stylish accommodation to any guests attending the function. Tea/coffee stations, in-room telephones, heating, ceiling fans, 800 thread count Egyptian cotton sheets for ultimate luxury and bathroom gift packs will ensure the comfort of our guests. We will offer a 10% discount on the accommodation for any guests attending your function, if they book directly with us. Depending on availability.

### Bookings and payments

- Bookings are secured by a R3000 payment.
- 50% of the function quote is payable 30 days prior to the function.
- The balance is payable 14 days prior to the function.
- The final number of guests should be confirmed 14 days prior to the function.
- The bar account as well as any other charges for possible overtime costs may be settled on the day of the function.

- If there are no deductions, the R1000 refundable breakage deposit will be returned within one week from the function date.

## Please note the following

- All rates are subjected to change without prior notice.
- Draping, fairy light, linen are set up and cleared by ArendsRus staff only, unless organized and agreed upon beforehand.
- In accordance with South African's legislation, smoking will not be permitted in any of the building or accommodation suites. Smoking will only be allowed in open areas.
- No leftover food may be removed from the premises due to Health and Safety regulations.
- No permanent changes are allowed, that includes nails or hooks in the wall, roof or frame.
- No candles will be allowed to be put directly on the linen. Candleholders must be wide enough to prevent wax damage to the linen.
- The client must communicate and confirm all changes and cancellation in writing.

## All your extra event needs

- Photographer
  - Cathe
    - 073 347 3338 or info@cathe.co.za and visit her website : [www.cathe.co.za](http://www.cathe.co.za)
  - Suzette Coetzer
    - 072 539 2068 or suzettecoetser@gmail.com
  - Ancois/Gerdard
    - 0844791206/0823724950 or Crazy.pix@hotmail.com
- DJ
  - Esther Taylor
    - 071 871 3034 or et@hilbert.co.za
  - Johann
    - 083 301 0463 or johann@inconcert.co.za
- Flowers
  - Stephnie
    - 083 459 8664 or faniecoetsee2009@gmail.com
  - Flowers for you - Marietjie
    - 083 493 9884 or info@flowers4u.co.za
    - They do flowers arrangements as well as décor.
- Décor
  - Elite verhurings
    - 044 874 3078 or 083262 4994

# Please complete to confirm your event

Name of person organising function: \_\_\_\_\_

Contact numbers: \_\_\_\_\_

Email address: \_\_\_\_\_

ID/Passport number: \_\_\_\_\_

Function date: \_\_\_\_\_

Banking details as follow:

Bank: ABSA, Branch code: 632005

Name: J Joubert T/A ArendsRus Country Lodge

Type of Account: Savings, Account Nr: 92 8971 1497

Your booking will be confirmed on receipt of payment. If you make a direct payment into our account, kindly email us a copy of the deposit slip with your name and date of the event as the reference to [info@arendsrus.co.za](mailto:info@arendsrus.co.za).

Signature: \_\_\_\_\_ Date signed: \_\_\_\_\_

## Terms and conditions

### ● Damages and losses

- The client is responsible for damage caused to any property at ArendsRus, as well as damage incurred to hired goods during the function.
- Whilst every precaution will be taken to secure the safeguarding of your belongings, ArendsRus will not be held liable for any loss or damage to any property whatsoever.

### ● Cancellation

- Once the R3000 booking payment has been made it becomes non-refundable under any circumstances.
- In the case of cancellation or changing of dates after the full amount has been paid, a refund will be made after ArendsRus has deducted all the payment already made to any companies supplying goods and food items, as well as our own administration fees.
- In the event of non-payment of the venue hire fees within the specified time, ArendsRus is entitled to cancel a provisional booking without any notice to the client.